



# Methodist Rehabilitation Center

## Assistive Technology

### Access to Sexuality Handouts Webpage

How to create a shortcut to the webpage on the Windows desktop.

**Step 1:** open Internet Explorer...

**Step 2:** copy and paste the URL below into the address bar...

[www.assisttech.info/et\\_static/sexuality/handouts.htm](http://www.assisttech.info/et_static/sexuality/handouts.htm)

**Step 3:** you will see the Handouts web page shown below



**Step 4:** On the Menu bar click **Favorites > Add to Favorites** (or use shortcut CTRL + D)

The dialog box below will open...click **Add**.



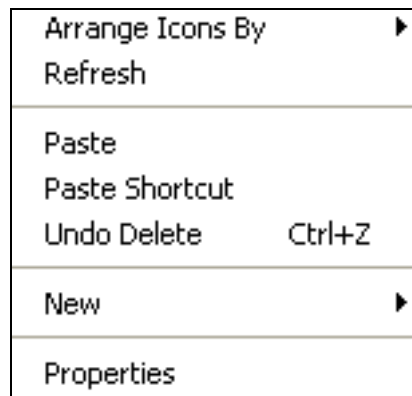
**Step 5:** Click on **Favorites** in the Menu Bar (or shortcut ALT + A)

**Right click** on the **MRC Sexuality Handouts** favorite (typically at the bottom of the list) and **left click** on **Copy** in the Sub-Context Menu that pops up



**Step 6: Right click on the Desktop**

**Left click on Paste Shortcut in the Sub-Context Menu that pops up**



**Step 7: Double click on the new Desktop shortcut to verify that it works properly.**

